



# Claverley Church of England Primary School

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1.07.20

Dear Parents/Carers,

I know that this is coming to you quite late but finalising plans for September has been very difficult. We received the Governments 'Guidance for full opening' on 2.07.20 and there has been much to consider e.g. how to stagger drop-off/collection times and how hygiene and cleaning will be managed within whole class bubbles. We want to get our arrangements right so that children can return to a safe environment that feels as normal as possible.

**Please note that I am sending out as much information as I can but things are very likely to change/be updated in the summer. I will put any relevant information on the website and email it out to parents from the website so please make sure you have signed up!**

We will be opening on Wednesday 2<sup>nd</sup> September to all year groups. The exception being the new reception children who will be joining us for 2 mornings from the week beginning 7<sup>th</sup> September and full-time from 14<sup>th</sup> September.

## **Some of the main measures that schools are being advised to take:**

- All pupils must attend school in September unless complying with Public Health and/or clinical advice
- Stagger drop-off/collection times
- Continue with robust hand washing/sanitizing
- Arrange classrooms with forward facing desks where children are sitting side by side
- Promote the 'catch it, bin it, kill it' approach
- Maintain class bubbles and minimise the chances of the bubbles mixing
- Each class/bubble will have separate play areas
- Encourage children to keep a social distance although it is accepted that this isn't always possible with smaller children
- Class teachers can operate across different classes
- Stagger break and lunchtimes
- Bags are allowed to be brought to school
- School kitchens to be open in September
- Classrooms will be well ventilated
- All children must bring a named water bottle into school
- Children can bring their own named sanitiser and packet of tissues
- Sun cream must be applied before coming to school and a hat sent in if it is very sunny.

This is the link to the document if you wish to look at it.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>



### **Social distancing measures for adults within school**

- Office/reception area: no more than one person in the office foyer area at any one time. If you are waiting, please queue outside.
- We have restricted parental access to the school site to reduce possibilities of transmission, please communicate through email as much as possible.
- Parents are asked not to congregate at the school gates in and around drop off and collection times.
- Young children must stay with their parents
- No dogs inside the carpark area to include the bike shelter
- Visitors and contractors to school will be restricted to essential work and if necessary will be allowed access outside of school hours if at all possible.

We have really looked at all the options and the last thing we wish to create is a 'bottle neck' at the front of the school so we will have to see how this works in September and make changes as required. We are also very aware of a plan for bad weather.

You will notice that our times are varying and if your child is booked into the wrap around care before or after school, we will look after them in the main school building before school and after until it is time for them to go into the nursery.

All children are to have clean hands and clean short nails when they arrive. They will be washing/sanitizing hands as they come into school and before they leave. No jewellery is to be worn particularly earrings on PE days. We would also ask that parents do not let children wear watches with a camera and text messaging application on them. Long hair must be tied back. Children can bring their own small bottle of named hand sanitizer. It will also be very important for all clothing especially jumpers to be named.

Clubs will restart and we will share the protective measures that we are taking to ensure safe provision

### **One important change.**

To minimise the need to change for PE and therefore move into other areas of the school unnecessarily, children can come to school on the day they are doing PE dressed in their PE kit. They will need outdoor PE kit and this must include school jumpers and joggers when it is cold. You can purchase joggers from school or from supermarkets but they must be the school blue or black. PE days will be confirmed.

### **Lunches**

We really want to provide a hot meal for the children. In order to achieve this, we will be offering one meal choice each day and these will be on the website. Any child not having a school dinner will need to bring a packed lunch.

Any payment for dinners, must be made via Parent Pay.

We have a plan to accommodate 2 classes in the hall. The classes will sit 'back to back' and will have to remain in the hall until everyone has finished eating before going out to play. Red and Blue Class will have their playtime prior to eating.

Reminder – children can bring a healthy snack for morning break. This should be a piece of fruit or healthy alternative but not crisps/chocolate.



PLEASE NOTE- we have a couple of children with nut allergies and one child has a severe allergy to nuts and sesame seeds. Please do not send anything containing nuts or sesame seeds to school. Thank you for your help with this matter.

Please see the plan for the proposed timings of each group. We have always valued our relationships and opportunity to chat with all our parents/ carers at the start and end of the day- this will no longer be possible. We are having to insist that parents drop their children off and pick them up at the agreed times and are prompt. There should not be any gathering around the front of the school to enable all our families to arrive safely.

### **Reception and Year 1 (Green class Bubble)**

Staff: Miss Pullinger, Mrs Summerfield and Mrs Mottram

Drop-off – 9.00am parents to take children around to the classroom door and collect at 3.00pm also from the classroom door.

As soon as you have dropped-off or collected your child we ask that you leave the school site immediately ensuring you keep adequate social distancing between yourself and other parents. Teachers will not be available for face-to-face conversations at the end for the school day, any communication needs to take place via email/phone

### **Year 2 and 3 (Yellow Class Bubble)**

Staff: Miss Pinches and Mrs Langley

**Drop off at 8.55am and collect at 3.05pm**

This group will **dropped-off and collected at the library entrance**

As soon as you have dropped-off or collected your child we ask that you leave the school site immediately ensuring you keep adequate social distancing between yourself and other parents. The teachers will not be available for face-to-face conversations at the end for the school day, any communication needs to take place via email/phone

### **Year 3 and 4 (Red Class Bubble)**

Staff: Mrs Harper-Jones (Mon to Thurs)/Mrs Derrer (Fri), Mrs Colin-Stokes

**Drop off at 8.50am and collect at 3.15pm**

This group will **dropped-off the side gate and collected from the library door**

As soon as you have dropped-off or collected your child we ask that you leave the school site immediately ensuring you keep adequate social distancing between yourself and other parents. The



teachers will not be available for face-to-face conversations at the end for the school day, any communication needs to take place via email/phone

### **Year 5 and 6 (Blue Class Bubble)**

Staff: Mrs Bernasconi (Mon & Tues), Mrs Benson (Wed-Fri), Mrs Wade

**Drop off 8.45am and collect 3.10pm**

This group will **dropped-off and collected at the side gate**

As soon as you have dropped-off or collected your child we ask that you leave the school site immediately ensuring you keep adequate social distancing between yourself and other parents. The teachers will not be available for face-to-face conversations at the end for the school day, any communication needs to take place via email/phone.

### **Protective measures if someone becomes ill with signs/symptoms of Covid-19**

If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)', which sets out that they must self-isolate for at least 7 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

If a child displays symptoms of Covid-19 whilst in school, they will be immediately and sensitively removed from the class bubble and isolated within the designated part of the school until parents can collect them. Members of staff dealing with a child with symptoms will be wearing PPE.

As always, if you have any questions, please don't hesitate to contact me.

Take care

J. Derrer  
Headteacher